JOB DESCRIPTION

***Family Pastor – First Christian Church Lewistown – 406-535-9001***

Reports To: Lead Pastor

Category of Employment: Pastor, Full-time

Payroll Status: Salaried

***The mission of First Christian Church is to turn lost people into sold out followers of Christ!***

**Job Summary**

To further the mission of the Church by assisting in the development of programs, ministry strategies, and service opportunities for a dynamic and healthy family ministry while also assisting with the other ministries of the church.

**Expectations**

1. Exhibits a meaningful and growing personal relationship with Jesus Christ.
2. Engages in a regular and ongoing (meeting at least monthly) accountability relationship with a staff partner or other approved person.
3. Recognizes that our work is important and deserves our very best.

**Conditions of Employment**

1. Models the Biblical standard of personal conduct and lifestyle.
2. Supports and adheres to the Mission, Vision, Values, and Philosophy of Ministry of First Christian Church, including the FCC Statement of Faith.

**Duties and Responsibilities (Essentials)**

General staff responsibilities:

* Engage in pastoral responsibilities, as assigned, to include teaching, preaching, performing weddings and funerals, pastoral counseling, assisting in worship services, communion, baptisms, child dedications and hospital visits.
* Participation in weekly Staff Meetings and other required staff events.
* Meets with elder or deacon at least twice a month for accountability/relationship.

**Specific ministry duties and responsibilities:** Oversees children’s, youth and family involvement ministries.

Birth – 4th Grades

1. Recruit, equip, shepherd, disciple and lead Children’s Ministry Leaders.
	* Meet regularly with Children’s Ministry Leaders for growth and feedback
2. Oversee Birth – 4th grade ministry, with a focus on relational ministry.
	* Coordinate Nursery Volunteers.
	* Maintain an appropriate discipleship relationship with students
	* Coordinate curriculum, community activities and large and small group Bible studies
	* Help Create and oversee all aspects of special events.
	* Promote/publicize ministry activities and events.
	* Maintain a safe and healthy environment in the Children’s Ministry and nursery.
3. Lead the Children’s Ministry team in creative thinking and dreaming on reaching more children for Christ in Central Montana.

YOUTH – 5th-12th Grades

1. Recruit, equip, shepherd, disciple and lead youth ministry leaders.
	* Meet regularly with Youth Ministry Leaders for growth and feedback
2. Oversee 5th – 12th grade ministry, with a focus on relational ministry.
	* Maintain an appropriate discipleship relationship with students.
	* Coordinate curriculum, community activities and large and small group Bible studies.
	* Help Create and oversee all aspects of special events.
	* Promote/publicize ministry activities and events.
	* Maintain a safe and healthy environment in the Student Ministries.
3. Lead the Youth Ministry team in creative thinking and dreaming on reaching more youth for Christ in Central Montana.

Family Involvement

1. Oversee family ministry at First Christian Church.
	* Coordinate, teach and support parent involvement in the spiritual formation of their children.
	* Promote/publicize family ministry activities and events.

This job description is not meant to be an all-inclusive statement of every duty and responsibility that will be required of an employee in this position. Therefore, additional duties may be assigned.

**Performance and Evaluation**

Success in the position will be measured according to the performance assessment tool approved by the Lead Pastor. Performance will be evaluated in relevant areas, including but not limited to: completion of ministry goals and individual tactics, development of leaders, communication, teamwork, leadership, creativity, responsibility, self-motivation, attitude, and potential for growth.

**Employee Acknowledgement**

My signature will acknowledge that I have read and understand the above Job Description. Further, I understand that this Job Description provides position essentials and the general duties, responsibilities, and specifications of the position; that it may be changed at any time to meet the needs of FCC; and, that it in no way constitutes an employment contract or otherwise alters my “employment at will” relationship with First Christian Church.

Printed Name of Staff Member:

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**Signature of Staff Member Date**